

Lighthouse Christian Counseling Center, LLC
CONFIDENTIALITY

Because building trust involves confidentiality, we want you to clearly understand our commitment of confidentiality to our clients, and, if acceptable to you, to acknowledge your acceptance by signing this agreement.

Entering into a counseling relationship with a counselor at Lighthouse Christian Counseling Center (LCCC) means that everything the client discloses to his or her counselor will be kept confidential, unless the client has offered express written permission to specified otherwise by completing and signing a "Release of Information" form provided by LCCC.

In the event that a client sees his or her counselor outside of the LCCC office (e.g., at the store, in church, on the street), the counselor will not approach or even acknowledge the client so that the confidentiality of the relationship will be maintained. The counselor will respond to the client in such a setting only if and when the client chooses to initiate contact.

There are three exceptions to the above confidentiality agreement, which are:

1. For insurance reimbursement. If the client is seeking third party reimbursement for part or all of the counseling fees incurred at LCCC, we will provide that third party with whatever information that is minimally required for the claim to be processed.
2. For supervision and support staff. In order to provide our clients with the best service possible, counselors may discuss client situations with a professional, licensed, supervisor or consultant, and/or with administrative support staff.
3. To save or protect a life. If the therapist believes that someone's life or physical safety is in danger, whether the client's or someone else's, then we reserve the right to break confidentiality only for the purpose of attempting to save that life.

Discussion about the client by a Lighthouse counselor to anyone other than those involved in the above stated exceptions will take place only if and when the client agrees to and signs a "Authorization for Release of Information" form provided by LCCC.

"I fully understand and agree to the above confidentiality agreement":

(signature)

(date)

Phone Communication for Current Lighthouse Clients

Calls of a General Nature

Lighthouse Christian Counseling Center, LLC uses a voice mail system for messages when no one is available to answer in person. We check for messages several times a day and, when a return call is required, try to respond to messages or questions on the same day. You should expect to wait no longer than the close of the following business day for a return call.

General calls and voice mail messages are to be made at
(616) 394-4287

Fees

(the following are standard fees for session with Scott Courey, MSW, LMSW). Fees may vary based on services from others LCCC counselors, interns, and/or based on unique contracts LCCC may have with specific third party providers).

Intake/Assessment \$145

50 minute session \$110

Emergency Calls

For emergency calls (concerns that cannot wait until your next appointment or until your call is returned within the next business day), we use the voice mail in combination with a paging system. If your call requires an immediate response, please use the following procedure:

Call **(616) 394-4287**. You will hear a voice mail message from Scott. Please leave a detailed message and Scott will call you back as soon as possible.

This type of call will be returned as soon as possible. Please realize that Scott Courey is not always immediately available, but in most cases you can expect a return call within the half hour.

If your call is an emergency and Scott Courey is not available, the following organizations can assist you:

Holland Community Hospital		
Emergency Room:	394-3202	(24 Hrs./day)
Ottawa County Help Line:	396-4357	(24 Hrs./day)

Emergency Call Fees

Fees for after hour services are charged at the same rate (\$95.00/hr.) as regularly scheduled services and are broken down as follows:

15 minute calls - \$30.00
15 - 25 minute calls - 55.00

25 - 50 minute calls - 110.00
each additional 15 min - 30.00